Tayside Mental Health Service Inquiry Stakeholder Participation Group

About: The Stakeholder Participation Group

The ALLIANCE is chairing a Stakeholder Participation Group (SPG) that will shape and contribute to the Tayside Mental Health Services Inquiry. The group will consist of families who have been affected by suicide, and other interested parties within the NHS Tayside area.

The SPG will be invited to engagement events, including separate IJB events in each area, and round table events for families, the local community, and organisations working in third sector mental health support roles.

If you have any questions or would like more information about this group, please contact Gregory Hill-O’Connor at tayside@alliance-scotland.org.uk or on 0141 404 0231.

How you can get involved

The ALLIANCE are seeking individuals who would be interested in joining the Stakeholder Participation Group.

The SPG will:

- input to a communication plan for the Inquiry
- agree questions to be explored by evidence sessions and the open call
- ensure that the Inquiry stays true to the guiding principles as set out in the cross-party debate in the Scottish Parliament on 9th May 2018.

The SPG will also agree a process for selecting a representative sub-group to undertake specific time limited tasks including:

- forming a view on an Inquiry Chair
- inputting to the scope and agreeing the Terms of Reference of the Inquiry

What Personal Information do we need from you?

If you are interested in joining the Stakeholder Participation Group, the ALLIANCE will require your full name and contact details, preferably e-mail, to allow us to contact and share information with you. Your full name will be shared with the Inquiry Secretariat and the Inquiry Chair but your contact details will not be shared outside of the ALLIANCE without your further consent. Both the Inquiry Secretariat and Chair will be external to the ALLIANCE and their identity is yet to be confirmed.

The ALLIANCE may require accessibility information and dietary requirements for those attending SPG meetings to allow you to fully participate.

If you are claiming travel expenses from the ALLIANCE we may also require your postal address to post cheques or bank details should you choose to be paid electronically.
How will the information be used?

Notes from SPG meetings will be published publicly and shared specifically with the Inquiry Secretariat and Chair.

Information discussed at these meetings will be used to inform the interim report detailing the findings and recommendations and this report will be published and shared publicly, and specifically, with the Inquiry Secretariat and Chair, NHS Tayside and the Scottish Government.

Information documented both in the report and minutes will detail collective decisions, findings and recommendations and will not be attributed to specific individuals.

The report will be published on the ALLIANCE website and shared via social media, which means it will be accessible worldwide.

Retention of data

Your contact information will be kept for the duration of inquiry and then for one year after the completion of the inquiry, which will be the publication of the interim report.

Dietary and accessibility requirement will be retained only until the completion of the inquiry.

Information documented in the notes and reports including all collective discussion and notes will be kept permanently.

Your rights

You have the right to withdraw your consent at any time. If you choose to no longer be involved in SPG, the ALLIANCE will stop using your information for this purpose.

You should be aware that if you have already attended meetings, the notes of these meetings will not be altered and will still be used to inform the interim report.

You also have the right to object to how we process your personal information, the right to access, correct, sometimes delete and restrict the personal and sensitive personal information we use. Together with the right to receive your information in a machine-readable format for transfer to another organisation and not to be subject to a decision based solely on automated processing, including profiling.

Data Protection

The ALLIANCE is committed to ensuring that your privacy is protected. Your personal data is being collected for the purposes as stated above.

The ALLIANCE and its sub-contractors will not distribute or disclose your personal information to third parties unless we have your written permission or are required by law to do so. We comply with the Data Protection Act 2018 and GDPR 2018 when handling your personal information. If you have any concerns about how we use your personal information, contact Head of Finance and IT at: DPO@alliance-scotland.org.uk. Alternatively, you have the right to complain to the ICO https://ico.org.uk/concerns/
For our full privacy policy, please visit our website.

By participating in the stakeholder participation group, you are consenting to us processing your personal information for the above purposes, which is our legal basis for processing your personal information.