

Self Management Fund: Resilience, Recovery and Development



This is the application form for the Self Management Fund, administered by the Health and Social Care Alliance Scotland (the ALLIANCE) on behalf of the Scottish Government.

Guidance

Please ensure you have read the Guidance Document, available on our website, before submitting your application.

When to submit:

Applications must be submitted before 9.00am on 27 June 2022. Please submit completed applications to fund@alliance-scotland.org.uk Projects will begin on 1 October 2022.

Contact

Telephone 0141 404 0231 or email fund@alliance-scotland.org.uk

Part One – Your Organisation

Organisation name (full title)	
Address	
Telephone number	
Website	
Address for correspondence (if different from above)	
Legal status of organisation (Please supply registered charity number if applicable)	

Main Contact

The ALLIANCE will contact the main contact supplied to discuss your application as part of the assessment process. This should be someone who has a good knowledge of the proposed project and budget. Please ensure contact details are correct.

Name	
Position or role	
Email address	
Alternative contact details (If applicable)	

Part Two – Project Details

Project title		
Grant requested (Up to £60,000)		
Duration of project (Up to 24 months)		
Brief description of project (100 words or less)		
Project theme (Select all that apply)	Marginalised communities	Digital inclusion
Will this project involve partnership working with other organisations? (If yes, list organisation names)		
Will any volunteers be involved in this project? (If yes, how many?)		
What area/s of Scotland will your project cover? (Select all that apply)		
Scotland-wide	East Renfrewshire	Orkney Islands
Aberdeen City	Edinburgh City	Perth and Kinross
Aberdeenshire	Falkirk	Renfrewshire
Angus	Fife	Scottish Borders
Argyll and Bute	Glasgow City	Shetland Islands
Clackmannanshire	Highland	South Ayrshire
Dumfries and Galloway	Inverclyde	South Lanarkshire
Dundee City	Midlothian	Stirling
East Ayrshire	Moray	West Dunbartonshire
East Dunbartonshire	North Ayrshire	Western Isles
East Lothian	North Lanarkshire	West Lothian
Will your project address any inequalities experienced by people with certain protected characteristics under the Equality Act 2010? Please only select any protected characteristic/s where your project will specifically be seeking to address issues of equality and/or inclusion.		
Age	Race	
Disability	Religion or belief	
Gender reassignment	Sex	
Marriage and civil partnership	Sexual orientation	
Pregnancy and maternity		

Part Three – Budget

Proposed Expenditure (please detail)	Oct 2022 - Mar 2023	Apr 2023 - Sep 2023	Oct 2023 - Mar 2024	Apr 2024 - Sep 2024	Subtotals
Total					

(Please attach budget as a separate document if more space is needed.)

Part Four - Partnerships

Partnership working is not essential to a successful grant application. If you have listed any partnership organisations above, please detail the partnership work here.

Part Five – Project Plan

Your Project Plan should detail the idea for your project and how it meets the Self Management Fund Criteria (see the Guidance Document).

Tell us:

- What do you want to do?
- How will your project meet the core fund criteria?
- How will you do it?
- What difference will it make?
- How will you know if it is successful?

Your plan should be no more than four sides of A4.

Please attach separately clearly marked Part Five – Project Plan.

Part Six – Supporting Statements

Supply two supporting statements from individuals who are not involved in your organisation but who know about the proposed project and can supply support for your application. If you have listed partnership organisations above, one of the supporting statements should come from a representative of the partnership organisation.

Supporting statements should include the following information:

- Individual's relationship / involvement with the project
- Short statement of support for the project
- Contact details (telephone or mobile number and email address)

If your application is successful, the ALLIANCE will contact your supporters by phone or email for verification of their support before funds are released.

(See the Guidance Document for more information.)

Part Seven – Signatures

I confirm that the information included in this application is true and accurate to the best of my knowledge.

Name	
Signed	
Date	
Position in Organisation	

Part Eight – Enclosures Checklist

Established organisations (running for two or more years)

Completed application form	<input type="checkbox"/>	Copy of governing document	<input type="checkbox"/>
Project plan	<input type="checkbox"/>	Last two sets of annual accounts	<input type="checkbox"/>
Supporting statement one	<input type="checkbox"/>	Accurate details for main contact	<input type="checkbox"/>
Supporting statement two	<input type="checkbox"/>		<input type="checkbox"/>

New organisations (running for less than two years)

Completed application form	<input type="checkbox"/>	Copy of governing document	<input type="checkbox"/>
Project plan	<input type="checkbox"/>	Most recent bank statements (three months if possible)	<input type="checkbox"/>
Supporting statement one	<input type="checkbox"/>	Budget plans or management accounts	<input type="checkbox"/>
Supporting statement two	<input type="checkbox"/>	Accurate details for main contact	<input type="checkbox"/>

Privacy Statement

The personal data on this form is being collected by the ALLIANCE for the following purpose: to effectively process your application to the Self Management Fund and to carry out due diligence checks.

The ALLIANCE and its sub-contractors will not distribute or disclose your personal information to third parties unless we have your written permission or are required by law to do so. We comply with the Data Protection Act 2018 and GDPR (General Data Protection Regulations) 2018 when handling your personal information. If you have any concerns about how we use your personal information, contact DPO (Data Protection Officer) at: DPO@alliance-scotland.org.uk. Alternatively, you have the right to complain to the ICO (Information Commissioner's Office) <https://ico.org.uk/concerns/>.

For our full privacy policy, which provides detailed information regarding your rights and how we will process your information and for how long we will retain it, please read <https://www.alliance-scotland.org.uk/privacy-policy/>

By signing this form, you are confirming that you have read and understood our privacy policy and are consenting to us processing your personal information for the above purposes in line with this policy, which is our legal basis for processing your personal information.